



Red México



Guía para subir su COP.

Introducción.

La presente guía tiene como objetivo ilustrar el procedimiento de envío del Comunicado sobre el Progreso (COP). El COP permite compartir y dar visibilidad de alcance mundial a las acciones de sostenibilidad que su organización realiza. La plataforma fue desarrollada para facilitar la comunicación entre los adheridos del Pacto Mundial y sus grupos de interés. Todos los documentos cargados en este portal serán de carácter público.

Paso 1.

Acceder al sistema KSS con su usuario y contraseña (www.unglobalcompact.org/login)

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Signed out successfully.

Login

Username

Password

Remember me

[Forgot your username or password?](#)

Paso 2.

Una vez dentro del sistema, dar clic en la opción de COPs.

Overview Getting Started Contacts Logo Requests **COPs** Draft COPs Action Platforms Level of Engagement

[Edit your organization's profile](#)

Organization Details

Participant ID	3791
Status	Active
Relationship Manager	Ms. Seneiya Navajas
Participant since	2005-05-24
COP Due Date	2019-03-16
Organization Type	Company
Invoice Date	Organization currently has no invoice date
Parent Organization	No parent UNGC Organization was identified
Ownership	FT 500 Publicly Listed
Revenue Bracket	less than USD 50 million
Revenue	Organization has not provided a revenue
Level of Engagement	Level Of Engagement Is Not Selected
Sector	Beverages

Contact Information

Highest Level Executive Mr. Carlos Salazar Lomelín

Contact Point Mrs. Diana Cardano

Exclusionary Criteria

Revenue from tobacco No

Revenue from landmines No

Local Network Mexico

Please contact your Local Network with any questions or concerns regarding your participation in the Global Compact.

Contact Person Mr. Emilio Guerra Díaz

Profile Local Network Mexico

Calle Montes Urales 440, Piso 3, Lomas de Chapultepec, Miguel Hidalgo, 11000 Ciudad de México, CDMX. Tel. 55 4000 9700



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Paso 3.

Seleccionar la opción “Nuevo Comunicado sobre el Progreso”.

Published	Title	Status	Differentiation	Actions
2018-03-16	Anual Repo	Approved	Active	
2017-03-16	ustainability Report (2016)	Approved	Active	
2016-03-17	Communication on Progress	Approved	Active	
2015-03-19	2015 Communication on Progress	Approved	Active	
2015-03-18	Grace Letter	Approved		
2014-03-18	2014 Communication on Progress	Approved	Active	
2013-03-30	2013 Communication on Progress	Approved	Active	
2012-03-30	2012 Communication on progress	Approved	Active	
2011-05-10	2011 Communication on Progress	Approved	Active	
2010-05-26	2010 Communication on Progress	Approved		
2009-07-01	Informe de Responsabilidad Social 2008	Approved		
2008-05-20	Quinto Informe de Responsabilidad Social	Approved		
2008-03-27	Comunicación sobre el Progreso 2007	Approved		

Paso 4.

Dar clic en el tipo de COP que va a entregar. Ejemplo:



Submitting a Communication on Progress (COP)

Instructions	Basic	GC Active	GC Advanced	Grace Letter	Cycle Adjustment	Drafts
Please choose among the following options to publish your COP on the Global Compact website						
Express	Contains three yes-or-no questions. This option is designed for companies with less than 250 employees who have minimal reporting capacity.					
Basic	If your company is new to sustainability reporting, this template will guide you in creating your COP.					
GC Active	Your report fulfills the three minimum requirements for the GC Active level and you are not aiming to qualify for the GC Advanced level.					
GC Advanced	Your COP meets the GC Active level requirements and the GC Advanced criteria.					
Grace Letter	Request a 90 day extension to your COP deadline. A letter explaining the reasons for the request must be uploaded.					
Cycle Adjustment	Submit a one-time deferral of up to 11 months to align your COP deadline with your company's reporting cycle.					



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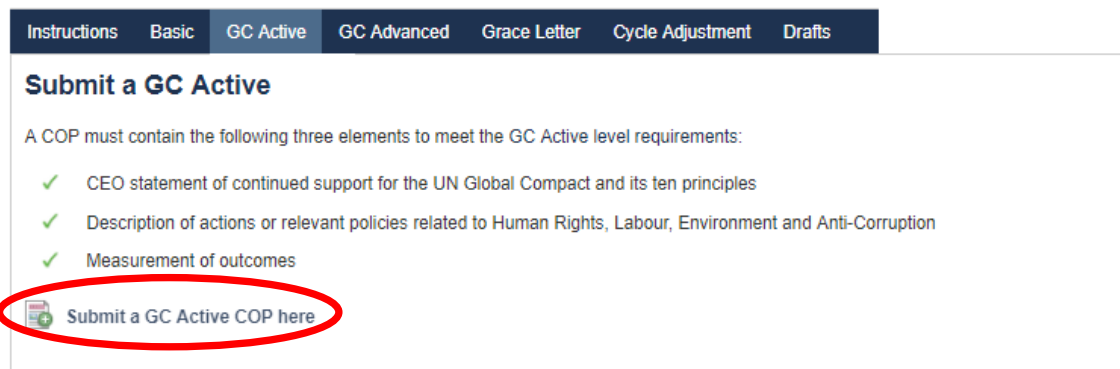
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Paso 4.

Seleccionar la opción “Subir COP activo”.



Submitting a Communication on Progress (COP)

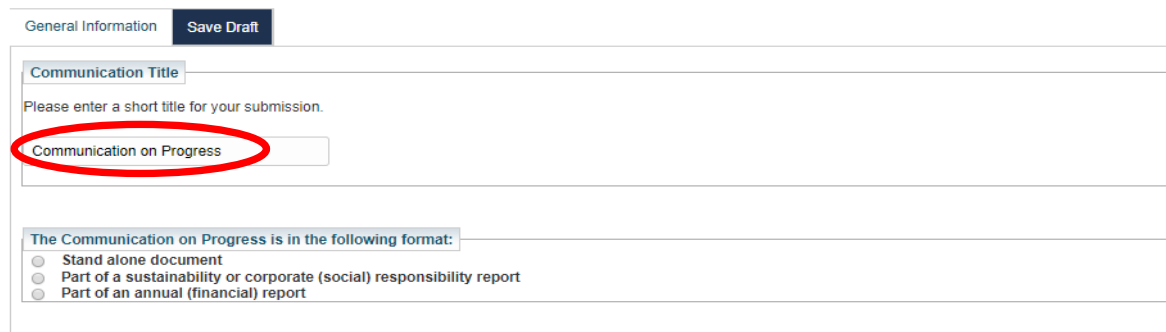


Paso 5.

Colocar en nombre que de su COP, ejemplo: COP_nombre de la empresa_2018.



Communication on Progress





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Paso 6.

Contestar todo el cuestionario que se despliega al ir contestando las preguntas.

Communication on Progress

General Information **Submit your COP** Save Draft

Communication Title
Please enter a short title for your submission.
Communication on Progress

The Communication on Progress is in the following format:
 Stand alone document
 Part of a sustainability or corporate (social) responsibility report
 Part of an annual (financial) report

What is the time period covered by your COP?
Start date: May 2017 End date: May 2018

Does your COP contain a statement by the CEO (or equivalent) expressing continued support for the Global Compact and renewing your company's ongoing commitment to the initiative and its principles?
 Yes
 No

Does your COP contain a description of actions, and when relevant policies, related to the following issue areas?

Human Rights	Labour	Environment	Anti-Corruption
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Does your COP include qualitative and/or quantitative measurement of outcomes illustrating the degree to which targets/performance indicators were met?
 Yes
 No

How does your organization share its COP with stakeholders?
 a) Through the UN Global Compact website only
 b) COP is easily accessible to all interested parties (e.g. via its website)
 c) COP is actively distributed to all key stakeholders (e.g. investors, employees, consumers, local community)
 d) Both b) and c)

Which of the following Sustainable Development Goals (SDGs) do the activities described in your COP address? [Select all that apply]

- SDG 1: End poverty in all its forms everywhere
- SDG 2: End hunger, achieve food security and improved nutrition and promote sustainable agriculture
- SDG 3: Ensure healthy lives and promote well-being for all at all ages
- SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all
- SDG 5: Achieve gender equality and empower all women and girls
- SDG 6: Ensure availability and sustainable management of water and sanitation for all
- SDG 7: Ensure access to affordable, reliable, sustainable and modern energy for all
- SDG 8: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all
- SDG 9: Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation
- SDG 10: Reduce inequality within and among countries
- SDG 11: Make cities and human settlements inclusive, safe, resilient and sustainable
- SDG 12: Ensure sustainable consumption and production patterns
- SDG 13: Take urgent action to combat climate change and its impacts
- SDG 14: Conserve and sustainably use the oceans, seas and marine resources for sustainable development
- SDG 15: Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss
- SDG 16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels
- SDG 17: Strengthen the means of implementation and revitalize the global partnership for sustainable development

With respect to your company's actions to advance the Sustainable Development Goals (SDGs), the COP describes: [Select all that apply]

- Opportunities and responsibilities that one or more SDGs represent to our business
- Where the company's priorities lie with respect to one or more SDGs
- Goals and indicators set by our company with respect to one or more SDGs
- How one or more SDGs are integrated into the company's business model
- The (expected) outcomes and impact of your company's activities related to the SDGs
- If the companies' activities related to the SDGs are undertaken in collaboration with other stakeholders



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Paso 7.

Después de haber respondido el cuestionario, regresar al inicio del formulario, dar clic en la opción de “Subir tu COP”, “Seleccionar archivo” cargar archivo en formato PDF.

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Communication on Progress

General Information **Submit your COP** Save Draft

Required: upload the COP as a PDF file

Create a PDF file

Language English

Seleccionar archivo No se eligió archivo

Additional PDF file

Optional: provide a link to your web-based COP. The link should be in the format 'http://company.com'

Language English

To remove, check and click Save Draft

CANCEL SUBMIT

Paso 8.

Para finalizar, dar clic en “Cargar”.

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Communication on Progress

General Information Submit your COP Save Draft

Required: upload the COP as a PDF file

Create a PDF file

Language English

Seleccionar archivo No se eligió archivo

Additional PDF file

Optional: provide a link to your web-based COP. The link should be in the format 'http://company.com'

Language English

To remove, check and click Save Draft

CANCEL **SUBMIT**



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Agradecemos su interés por participar y ser protagonista en alcanzar las metas de los Objetivos de Desarrollo Sostenible planteados en la Agenda 2030.

Para más información ponerse en contacto con Michelle Benítez,
Coordinadora de Atención a Adheridos:
adheridos@pactomundial.org.mx

Teléfono (55) 4000 9714.